



Indianfields Township Board

Regular Meeting

March 12, 2018
Indianfields Township Hall
1633 Mertz Rd.
Caro, MI 48723

-----Agenda Topics -----

1. Meeting Called to Order:
2. Opening Ceremonies:
 - A. Welcoming Remarks;
 - B. Pledge of Allegiance;
3. Public Input:
4. Approved Agenda:
5. Approval of Minutes:
6. Reports of Board Officers:
 - A. Supervisor;
 1. Assessing;
 - Application for Board of review
 2. Buildings & Grounds;
 3. Blight
 - B. Treasurer;
 1. Report
 - C. Clerk;
 1. MERS

- Reports of appointed Officers and Committees;
 - A. Planning Commission:
 - B. Caro Transit Authority:

7. Unfinished Business

8. New Business

- A. Approval of the Check Register Report:
- B. Petition to Annex
- C. New Employee/ Wages

9. Public Comment:

10. Announcements/Correspondence:

11. Meeting Adjourned

Indianfields Township Clerk

Cristi L. Smith

Indianfields Township Board

Budget Hearing Minutes

February 26, 2018

Indianfields Township Hall
1633 Mertz Rd.

Present: Osborn, Smith, Rendon, Woloshen Absent: Sauber

- Meeting called to order: Rendon 6:30 pm
- Welcoming remarks
- Pledge of Allegiance
- Approval of the Budget Hearing Agenda for 02/26/2018
 - Motion by Osborn-Second by Woloshen- Carried 4/0
- Approval of the February 12th 2018 meeting minutes
 - Motion by Osborn-Second by Woloshen- Carried 4/0
 - Motion by Woloshen- Second by Osborn- Carried 4/0
- Budget Correction: Clerk

Projected GF	406,700	Fire Fund Beginning Bal	63,318
Supervisor	12,000	W 18 Tax Collections	46,600
Clerk	13,600	Estimated Interest	50
Treasurer	18,350	Total Est. Revenue	109,968
Total Expenses	398,750	Fire Payment	61,600
Cemetery	101,300	Ending Balance	48,368
Employee Benefits	26,550		
Refuse Fund Beginning Balance		142,680	
W 17 Tax Collection		121,500	
Total Est. Revenue		264,180	
Refuse payment		140,400	
Est. End Balance		123,780	

- Osborn Introduced an additional \$15,000+ check received today making GF \$421,700

Public Comment:

- Campbell: Offered up the Michigan Constitution regarding the November 2017 budget, the Fire Fund, and providing a balanced budget. Went on to question how a surplus would be possible if not enough funds are being collected based on proposed budget provided to the public
 - Osborn explained how tax collections worked for Indianfields Township
 - Smith explained that budget provided for Public view prior to today's budget hearing and corrections that were provided at the start of this hearing number changed the proposed budget significantly
- Brown: More questions were raised about the budget provided at start of meeting
 - Smith Budget provided for public view 6 days before the Budget hearing and that is why additional changes were provided at start of hearing
- Buck: More questions with a request for understanding of how the City of Caro charges and collects from Indianfields Township? Questioned about personal insurance being charged for Fire runs.
 - Osborn Explained additional cost and collection processes- Also as far as Indianfields Township know, since we collect a millage personal insurance is not being billed.
 - Smith provided Buck/ Brown with copies of the City of Caro/Indianfields Fire Contract Cost of Services as supplied to Indianfields Township
- Olsen: Rebuttal about how the City of Caro and Indianfields as well as other Townships are in open talks always about how to keep costs down – Indianfields Township is also very close to paying off the two large ticket pieces of equipment that was a shared cost- March 28th is next City Fire meeting-Randy, Fire Chief keeps an open line of communication
- Discussion was made that this is a Budget Hearing and the Budget will not be put to a vote tonight. There was a request for the budget when it once is finalized. Clerk asked that those wanting the budget supplied to them stay after and she would provide a copy to them when complete
- Campbell: Is there line items that give Township Officials raises.
 - Rendon there was talks about this but no Township Officials are getting raises
 - Smith once again stated the Budget that was being referenced is not the final 2018-2019 budget and that Township officials are not being budget for raises for the 2018-2019 budget year

Meeting adjourned 7:19 p.m.

Indianfields Township Clerk

Cristi Smith



POSTED
3/1/18

@ 7:32am
CH

Assessor Report

March, 2018

1. All the 2018 assessment change notices have been mailed. I have been answering many phone calls concerning the new assessments.
2. The March Organizational Board of Review is scheduled for Tuesday March 6, 2018 8 am for 1 hour. This meeting is for the assessor to turn over the new 2018 assessment roll to the Board of Review and to go over the changes for the new assessments. No public comments at this meeting.
3. March Board of Review for the public petitions is Monday March 12, 2018 9 am till 3pm.
Tuesday March ~~12~~, 2018 3 pm till 9 pm.
13

Sincerely
Coiene S. Tait

INDIANFIELDS TOWNSHIP
GENERAL FUND
TREASURERS REPORT
Date: 3/10/18

GF-2-18

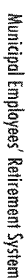
BEG. BAL.			\$319,313.51
DEPOSITS			
T.C. INT.	\$3.44		
ACCT INT.	\$24.33		
State Swampland			
State Rev. Share			
Zoning	\$105.00		
Trailer Tax			
Fed. Tax Refund			
W17 Tax	\$20,096.14		
Work Orders	\$2,475.00		
Refund Atty			
pavilion Rental			
Misc.			
SUBTOTAL DEPOSITS	\$22,703.91		
LESS DISBURSEMENTS			
Ck#16839 through ck#16875		\$50,255.23	
deposit slips			
IRS		\$1,381.72	
voided ck#16194 arnold sales			
add back	\$61.64		
End. Bal.			\$290,422.11

*Indianfields Township Treasurers Report
For The Month of February 2018*

Date: 3/10/18

feb.18

	REVENUES	EXPENSES	BALANCE
FIRE PROTECTION			
ACCT. 447			
BEGINNING BALANCE			\$47,359.60
ACCT. INT.	\$3.65		
State of Mi. Fire Payment			
W17 taxes	\$6,193.92		
END. BAL.			\$53,557.17
ENDING BALANCE			
REFUSE ACCOUNT			
Acct. 179			
BEGINNING BALANCE			\$99,505.03
Account Interest	\$7.40		
W17 taxes	\$15,851.61		
Emterra		\$10,942.84	
Attorney Fees			
ENDING BALANCE			\$104,421.20
TAX COLLECTION ACCOUNT			
Acct. 125			
BEGINNING BALANCE			\$243,110.15
Account Interest	\$30.84		
W17 taxes	\$692,440.42		
Trailer Tax			
Tax Distribution		\$257,122.68	
Interest and Admin. to Gen fund			
End Balance			\$678,458.73
GEN. FUND C			
Acct 398			
BEGINNING BALANCE			\$62,157.15
ACCT. INT	\$5.28		
ENDING BALANCE			\$62,162.43
ROADS ACCT.			
Acct. 377			
BEGINNING BALANCE			\$75,299.57
Acct Int.	\$5.59		
W17 taxes	\$12,388.40		
roads expenditure		\$70,000.00	
ENDING BALANCE			\$17,693.56
<u>FIRE WITHHOLDING</u>			
BEG. Balance			\$12,252.45
acct. int	\$0.19		
Bank Fee		\$10.00	
End Bal			\$12,242.64



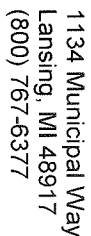
(800) 767-6377

1633 Mertz Rd
Caro, MI 48723

**Statement of Fiduciary Net Position
For the Quarter Ended 12/31/2017**

Customer Number: 790501

Reserve for Employer Contributions and Benefit Payments							
Bargaining Unit	Balance as of 9/30/2017	Invoiced & Other Contributions	Transfers & Fees	Benefits Paid	Net Investment Income	Admin Expenses	Balance as of 12/31/2017
79050101	\$331,260.71	\$0.00	\$0.00	(\$7,052.25)	\$12,470.35	(\$137.45)	\$336,541.36
Total	\$331,260.71	\$0.00	\$0.00	(\$7,052.25)	\$12,470.35	(\$137.45)	\$336,541.36
Combined Reserves							
	Balance as of 9/30/2017	Invoiced & Other Contributions	Transfers	Benefits Paid	Net Investment Income	Admin Expenses	Balance as of 12/31/2017
Total	\$331,260.71	\$0.00	\$0.00	(\$7,052.25)	\$12,470.35	(\$137.45)	\$336,541.36
Outstanding Accounts Receivable at 12/31/2017: \$0.00							



Cristi Smith
Indianfields Township
1633 Mertz Rd
Caro, MI 48723

**Statement of Fiduciary Net Position
For the Year Ending 12/31/2017**

Customer Number: 790501

[illegible]

**Indianfields Township
Check Register Report**

Check	Vendor Name	Status	Check Date	CheckAmount\$
1				
16839	DTE Energy	Open	02/02/2018	\$176.94
16840	JAN SURANYE	Open	02/02/2018	\$92.00
16841	Tuscola Co. Sheriff Office	Open	02/02/2018	\$200.00
16842	Ray Rendon	Open	02/02/2018	\$30.19
16843	TCI Long Distance	Open	02/02/2018	\$10.39
16844	Walmart Community	Open	02/02/2018	\$18.28
16848	City of Caro	Open	02/16/2018	\$50.00
16849	Caro Rental	Open	02/16/2018	\$94.34
16850	CenturyLink	Open	02/16/2018	\$371.93
16851	Consumers Energy	Open	02/16/2018	\$407.08
16852	D T E Energy	Open	02/16/2018	\$273.98
16853	Fahey, Schultz, Burzych, Rhode	Open	02/16/2018	\$266.00
16854	Gambles	Open	02/16/2018	\$37.53
16855	NEOFUNDS BY NEOPOST	Open	02/16/2018	\$1,036.35
16856	Farm Depot	Open	02/16/2018	\$2,201.16
16857	State of Michigan	Open	02/16/2018	\$247.51
16858	Pontem Software by RIA	Open	02/16/2018	\$375.00
16859	Solucient Security Systems	Open	02/16/2018	\$106.94
16860	TCI Long Distance	Open	02/16/2018	\$19.85
16861	Speedway	Open	02/16/2018	\$73.19
16862	Thumb Cellular	Open	02/16/2018	\$100.90
16863	Thumb Electric Cooperative	Open	02/16/2018	\$65.64
16864	Tuscola County Advertiser	Open	02/16/2018	\$51.00
16865	Tuscola County Road Commission	Open	02/16/2018	\$38,094.58
16866	City of Caro	Open	02/16/2018	\$300.00
Total 1				\$44,700.78
10				
102	City of Caro	Voided	02/16/2018	\$0.00
Total 10				\$0.00
Grand Total:				\$44,700.78

Indianfields Township
Check Register Report

Check	Employee Name	Status	Check Date	CheckAmount\$
1				
16845	HEATHER BRAEGGER	Open	02/02/2018	\$108.52
16846	CHARLES H. FRICK	Open	02/02/2018	\$311.09
16847	JAN L SURANYE	Open	02/07/2018	\$216.85
16867	HEATHER BRAEGGER	Open	02/19/2018	\$190.94
16868	CHARLES H. FRICK	Open	02/19/2018	\$496.58
16869	JAN L SURANYE	Open	02/19/2018	\$216.85
16870	JOHN J SAUBER	Open	02/28/2018	\$234.50
16871	RONALD T. WOLOSHEN	Open	02/28/2018	\$230.87
16872	RAY R RENDON	Open	02/28/2018	\$797.60
16873	CRISTI L. SMITH	Open	02/28/2018	\$852.08
16874	ROBERT L OSBORN	Open	02/28/2018	\$797.60
16875	COIENE S TAIT	Open	02/28/2018	\$1,100.97
				<u>\$5,554.45</u>

CARO TRANSIT AUTHORITY
BOARD OF DIRECTORS MEETING
REGULAR MEETING
JANUARY 31, 2018

Chairperson William Dillon called the regular meeting of the Caro Transit Authority to order at 8:14am on Wednesday, January 31, 2018 at the Caro Municipal Building.

Pledge of Allegiance.

Board members present: Mark Schubel, William Dillon, Bob Keilitz, Jim Rosenstangel, , Mike Putnam

Members absent: Ray Bates, Judy Murphy

HDC Representatives: Brian Neuville

Guests present: none

Amendments to December 20th meeting: date of meeting was December 20th not December 30th and employee luncheon was on December 21st not October 21st.

Motion by Bob Keilitz and supported by Mike Putnam to approve the amended agenda. Two more items were added to new business. Motion approved.

Motion by Bob Keilitz and supported by Mike Putnam to approve December 20, 2017 minutes. Motion approved.

No Treasurers report was given.

Motion by Mark Schubel and supported by Mike Putnam to approve the the R&E report as given by Brian and to pay HDC \$77,169.54. Motion passed.

Motion by Mike Putnam and supported by Mark Schubel to appoint Bob Keilitz interim Treasurer and add his name to the signature cards. Motion approved.

Brian reported that Marianne Lampela has resigned as bus system coordinator and he is conducting interviews for the position.

Motion by Mark Schubel and supported by Mike Putnam to approve the 2019 Annual Application Resolution of Intent in the amount of \$1,130,314.00. Motion passed.

Motion by Bob Keilitz and supported by Mike Putnam to approve Title VI Plan which prohibits discrimination. Motion approved.

Motion by Mike Putnam and supported by Bob Keilitz to approve 2016/2017 audit from Yeo&Yeo. Motion passed.

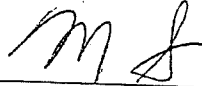
Brian gave an update on the bus system expansion which includes longer hours during the week and also the addition of shorter Saturday and Sunday runs.

The bus system is also looking for three full-time drivers and will order new t-shirts and jackets for all employees.

Motion by Mike Putnam and supported by Bob Keilitz to place Thumbbody Express ads on two buses which will list new expanded hours and days on the sides of the vehicles in the amount of \$750.00 per bus. Motion passed.

Meeting adjourned at 9:37am by chairperson Dillon.

Next meeting February 28, 2018 at 8:00am at the Caro Municipal Building.



Mark Schubel, Secretary